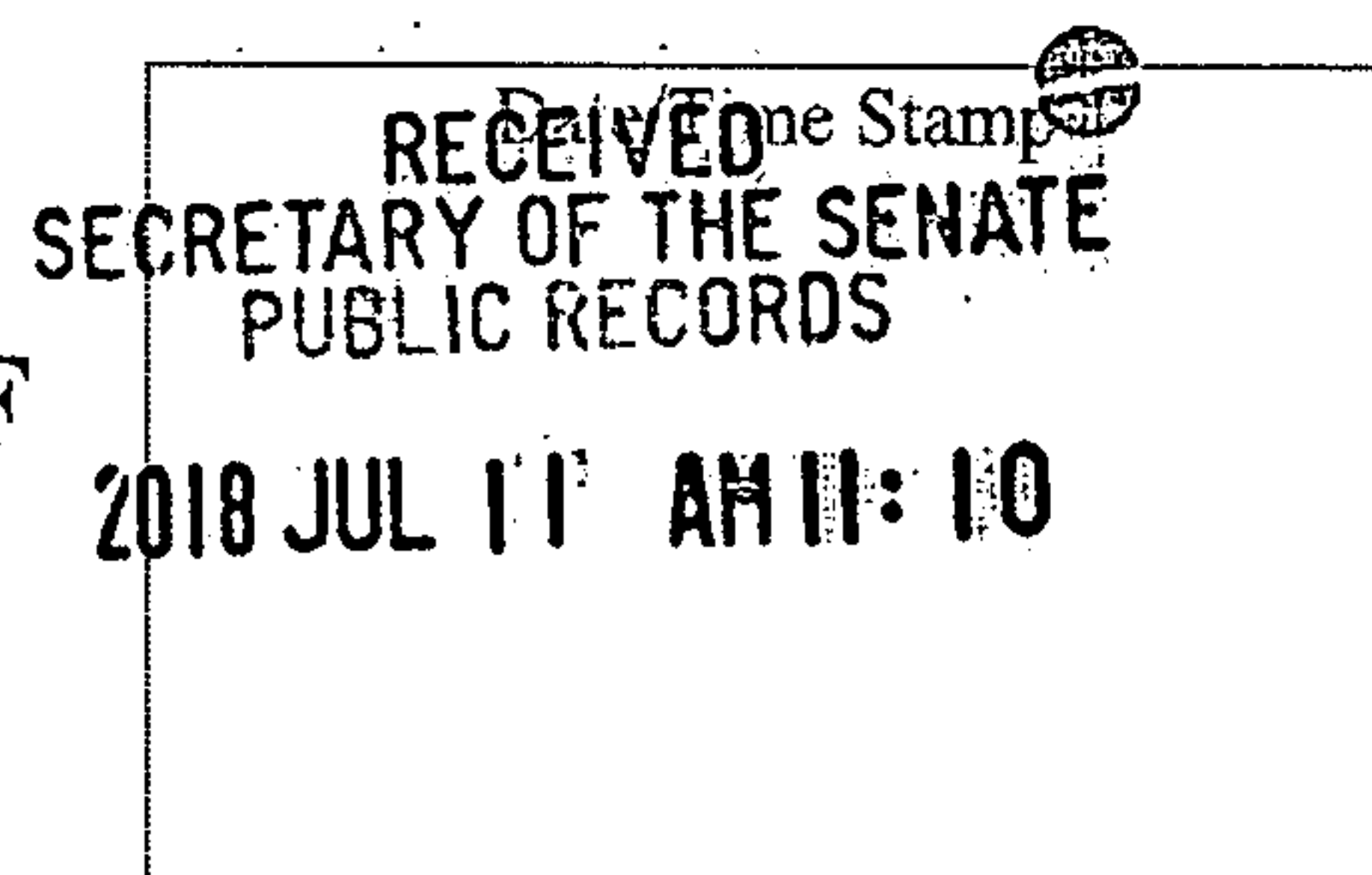


# COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION



**Instructions:** Use this form as a cover sheet for any paperwork you may need to submit to the Office of Public Records in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Name of Traveler: Laura Berntsen

Employing Office/Committee: Sen. Ron Wyden/Senate Finance

Travel Expenses Paid by (List all sources): the Aspen Institute (Education and Society Program)

Travel Date(s): April 5-6 2018

Description/Title of Attached Forms: This amendment includes form RE-1.

Purpose of Amendment (describe the reason for amending original submission): Form RE-1 was accidentally omitted from the original post-travel submission.

7/11/18  
(Date)

[Signature]  
(Signature of Traveler)

**EMPLOYEE PRE-TRAVEL AUTHORIZATION**

**Pre-Travel Filing Instructions:** Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at [ethics.senate.gov](http://ethics.senate.gov). Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Laura Berntsen

Employing Office/Committee: Sen. Ron Wyden/Senate Finance

Private Sponsor(s) (list all): the Aspen Institute Inc.

Travel date(s): April 5-6 2018

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): McHenry, MD

Explain how this trip is specifically connected to the traveler's official or representational duties:

Laura is responsible for handling human services issues for the Senate Finance Committee Minority. The policies under her portfolio include some of the key anti-poverty programs the federal government funds. This trip's exploration of rural poverty will touch on several programs Laura works on and help inform her understanding of related issues.

Name of accompanying family member (if any): \_\_\_\_\_

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

3/2/2018  
(Date)

[Signature]  
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Sen. Ron Wyden hereby authorize Laura Berntsen  
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

3/5/2018  
(Date)

[Signature]  
(Signature of Supervising Senator/Officer)